

**RISK ASSESSMENT for Ann Bernadt and Nell Gwynn Nursery Schools
FOR CHILDREN/STAFF/FAMILIES/ALL OTHER USERS**

Assessment Date: 7/03/2022

Assessor(s) Name(s): Lynne Cooper/ Levia Ostrove-Pound /Pippa Baker

Environment/ Activity	Hazard	Affected	Severity of Harm	Likelihood of Harm	Control Measures to Reduce Risk	Action by whom and when

Workplace	Staff may contract Covid-19 by failing to follow Government guidelines	Staff/families/children	M	L	<p><u>COVID-19 restrictions have been removed in England</u></p> <p>Steps to reduce risk of catching and spreading COVID-19 include:</p> <ul style="list-style-type: none"> • Get vaccinated • Consider wearing a face covering in crowded, enclosed spaces • Let fresh air in if you meet indoors, or meet outside • Take a test if you have COVID-19 symptoms and stay at home if you test is positive <p><u>Key updates to government guidelines:</u></p> <p><u>Living with COVID-19'</u></p> <p>On Monday 21 February, the Prime Minister set out the next phase of the government's COVID-19 response '<u>Living with COVID-19'</u>. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children and young people's education remains.</p> <p>Although the government guidelines have changed we are recommending the following to minimise risk:</p> <ul style="list-style-type: none"> • We continue to advise twice-weekly testing for staff. Tests remain free till 1 April. • We will remind staff, and pupils via parents, of the need to isolate if they test positive or have Covid symptoms to prevent the spread of Covid and disruption to face-to-face education, in line with DfE/UKHSA guidance. • We recommend that staff are vaccinated and have a booster dose, if they haven't done so already. The vaccines and booster provide you with longer term protection from getting seriously ill from COVID-19. 	All staff - ongoing
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Workplace	Passing on Covid-19 to others whilst positive though asymptomatic	Staff / families/ children	H	L	<p>Please note that there have been changes to the rules on self-isolation:</p> <p>Tracing close contacts and self-isolation Public health advice for People with COVID-19 and their contacts changed from 24 February. Contacts are no longer required to self-isolate or advised to take daily tests, and contact tracing has ended.</p> <p>Government advice is that people who are fully vaccinated, or aged under 18 years and 6 months, and identified as a contact of someone with Covid-19, whether Omicron or not, should take a lateral flow test (LFD) every day for seven days to help slow the spread.</p> <p>We recommend that in addition to LFD testing, sibling and other household contacts be encouraged to stay at home until a negative PCR test result has been received, to protect other pupils/staff and families.</p> <p>We also recommend that if a staff member is unwell with possible COVID-19 symptoms or are asymptomatic but have a positive lateral flow test, that they should continue to carry out lateral flow tests over a 7 day period returning when they have a negative result.</p>	
Staff	Staff availability	Staff	L	L	<ul style="list-style-type: none"> • A Designated person on site or reachable at all times • Appropriate numbers of First Aid at Work trained staff at each school • Premises on call for each school 	

<p>Staff/ Children and Families</p>	<p>Covid 19 may be transmitted within the nursery school</p>	<p>All users</p>	<p>M</p>	<p>M</p>	<p>All staff to understand the ‘system of controls’ and how they are applied in settings.</p> <p>Ensure that parents and carers are aware of the ‘system of controls’, how this impacts them and their responsibilities in supporting it</p> <p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19:</p> <p>When an individual develops COVID-19 symptoms or has a positive test Pupils, staff and other adults should follow guidance on People with COVID-19 and their contacts if they have COVID-19 symptoms.</p> <p>Children and staff, including children aged 0 to 4 years, should return to the setting as soon as they can, in line with guidance for People with COVID-19 and their contacts.</p> <p>Welcoming children back to the setting</p> <p>In most cases, parents and carers will agree that a child with the key symptoms of COVID-19 should not attend the setting.</p> <p>If a child is awaiting collection following displaying symptoms they should be moved to an area away from other children if possible. PPE may be worn by staff caring for the child while they await collection. Sensible hygiene measures should remain in place.</p> <p>As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with</p>	<p>All staff and nursery users</p>
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				<p>coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.</p> <p>Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves</p> <p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</p> <p>Public Health England is clear that routinely taking the temperature of pupils is not recommended as this is an unreliable method for identifying coronavirus (COVID-19).</p> <p><u>2. Use of face coverings in schools</u></p> <p>Face coverings are no longer advised to be worn by staff and visitors in communal areas. You should follow wider advice on face coverings outside of your setting, including on transport to and from your setting. Health advice continues to be that early years children should not wear face coverings.</p>	
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				<p>If staff wish to continue to wear face coverings in communal areas or during face to face discussions with parents/carers they may do so.</p> <p>3. Clean hands thoroughly more often than usual</p> <p>Coronavirus (COVID-19) is an easy virus to kill when it is on the skin. This can be done with soap and running water or hand sanitiser.</p> <p>Staff must ensure that they and the children clean their hands regularly, including:</p> <ul style="list-style-type: none"> • when they arrive at nursery • before and after eating • after using the toilet • after changing children <p>Regular and thorough hand cleaning is needed for the foreseeable future.</p> <ul style="list-style-type: none"> • supervise use of hand sanitiser use, given risks around ingestion. All children, but particularly those with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative 	
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				<ul style="list-style-type: none"> • staff to build these routines into nursery culture, and ensure younger children and those with complex needs understand the need to follow them <p>4. Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach</p> <ul style="list-style-type: none"> • Staff to ensure they have enough tissues and bins available to support children and to implement this routine. As with hand cleaning, staff must ensure younger children are helped to get this right, and all children understand that this is now part of how the nursery operates. The e-Bug coronavirus (COVID-19) website <p>5. Enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents</p> <p>There will be a continued focus on enhanced hygiene and cleaning regimes throughout the premises to minimise risk.</p> <p>6. Ventilation –</p> <p>When our settings are in operation, it is important to ensure they are well ventilated and that a comfortable environment is maintained. Ventilation is necessary in all weather conditions.</p> <p>The Sensory Room at both settings can be used as long as there is ventilation and staff ensure the risk assessment is carried out each time it is in use.</p>	
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				<p>Changing areas and toilets should be ventilated where possible.</p> <p>RESPONSE TO ANY INFECTION</p> <p>Children with COVID-19 should not attend their education setting while they are infectious. They should take a LFD test from 5 days after their symptoms started (or the day their test was taken if they did not have symptoms) followed by another one the next day. If both these test results are negative, they should return to their educational setting if they normally attend one, as long as they feel well enough to do so and do not have a temperature.</p> <p>11. When settings will take additional action.</p> <p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p>	
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School	Visitors bringing Covid-19 into school	Staff/users	M	I	<ul style="list-style-type: none"> • Parents and carers will not be allowed into the setting unless this is essential, and children should be dropped off and collected at the door if possible. • Settings should manage other visitors to the site, such as contractors, and ensure site guidance on hygiene is explained to visitors on or before arrival. Where visits can happen outside of setting hours, a record should be kept of all visitors where this is practical. • In instances where settings need to use other essential professionals such as social workers, speech and language therapists or counsellors, or professionals to support delivery of a child’s EHC plan, they should closely follow the protective measures in the setting, including carrying out an LFD test with a negative result before arrival. The number of attendances should be kept to a minimum. Where possible to do so, social distancing should be maintained. • All committee involvement, should where possible, be conducted via virtual conferencing such as zoom • Settling new children to be carried out during 1:1 meeting with Key person, in outside area where possible. Parents/carers will be asked to carry out an LFD test with a negative result before entering the building to settle their child. 	Visitors
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School	Some children/adults present as asymptomatic but may still be able to pass virus on	Staff/children/families	M	L	<ul style="list-style-type: none"> • Classes to continue to have staggered times to drop off/collect. • Parents /carers to wait in demarcated order outside school while child collected and returned. • Admin team to contact parents if they have recently returned from overseas. To check what the rules are from returning from that country and if appropriate to show the negative results before returning to school • Before children enter setting gel to be used on hands 	Staff and all users
Nursery	Children/adults with underlying health conditions/vulnerabilities are in the nursery.	Staff/children/families	M	M	<p>Pupils who are clinically extremely vulnerable</p> <p>All children who are CEV should attend their setting unless they are one of the very small number of children under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.</p>	
Staff arrival at school (and leaving at the end of the day)	Bringing the communicable diseases including COVID-19 into the nursery on clothes or hands. Coming into contact with other people.	Staff	M	I	<ul style="list-style-type: none"> • Alcohol hand gel to be applied on entry • Staff using public transport must use a face mask • All door handles, door plates, green buttons to be cleaned regularly throughout the day, by a cleaner. • Only reception staff to use reception phones. Calls to be diverted for specific people. Phones and key boards to be regularly wiped with anti-bac throughout the day. 	Staff - ongoing

Children arriving at and leaving school	Children/adults bringing the communicable diseases including COVID-19 into the nursery and passing it to staff and vice versa.	Adults/children	m	l	<ul style="list-style-type: none"> • Parents to be fully informed about our expectations and how the nursery operates. ‘Parents’ in this section includes parents and carers. • Parents to wait outside the building at drop off and pick • Home time procedures will be the same as arrival, but the child will be given back to their parent at the same point. • adults wash their hands after collecting (and returning) children. • Parents encouraged to bring their children to nursery on foot, by scooter. 	
Wellbeing	Children within groups	Children	m	l	<ul style="list-style-type: none"> • Children should be supported to understand the changes and challenges they may be encountering as a result of COVID 19 and staff need to ensure they are aware of children’s attachments and their need for emotional support at this time. 	Staff/children
Parents on site	Parents dropping children off and not following guidelines	Adults/children			<ul style="list-style-type: none"> • Information will be shared with parents in order that they may understand that their child will be washing their hands frequently during the time they are in the school. • Parents will ensure their child will not bring any items from home to school except necessary medication and spare clothes in a named plastic bag, (handed to member of staff on arrival). This restriction includes toys, electronic equipment, cuddly toys, etc. 	Parents/staff/children - ongoing

<p>Nappy changing and toileting</p>	<p>Children and adults pass the communicable diseases including COVID-19 to each other.</p>	<p>Staff/ children</p>	<p>m</p>	<p>m</p>	<ul style="list-style-type: none"> • Staff to work with families on toilet training children as soon as they are ready. New families starting nursery have been encouraged to work with their child on toilet training. • Children to independently use the toilet and change their own clothes if they are able. Children to wash their hands. • toilets/taps to be cleaned afterwards with antibacterial spray. • Where children are prone to biting and/or spitting due to SEN or other reasons, an individual risk assessment will be drawn up for that child. • Nappies (and PPE) to be disposed of in the usual way (in yellow bins). • Adults to clean area with anti-bacterial spray and wash hands thoroughly. 	
<p>Maintain good hand hygiene and good respiratory hygiene</p>	<p>Spreading and picking up Covid-19.</p>	<p>Adults children</p>	<p>m</p>	<p>m</p>	<ul style="list-style-type: none"> • Ongoing frequent thorough handwashing with soap for at least 20 seconds, making sure all areas of the hands are washed and hands are dried with a paper towel. This should happen regularly throughout the day. Children could be taught this with a song to help them remember. Children should be helped to wash their hands properly if they need it. • Thorough handwashing (as above) before and after food, after using the toilet and after sneezing/coughing/touching their face. • Alcohol hand gel to be available at all times when washing with soap is not possible. • All coughs and sneezes should be caught in a tissue (or in the elbow if there is no tissue) and thrown away in the bin – ‘Catch it, bin it, kill it’ – and then hands are to be washed. • Children (and adults) actively encouraged not to touch their faces. • All staff should carry alcohol hand gel and tissues with them where appropriate. 	<p>Adults children - ongoing</p>

Snack and drinking water	Covid 19 spread	Adults /children	m	m	<ul style="list-style-type: none"> • Kitchen staff to prepare lunch cutting fruit and making toast, etc. There is no self-service form central shared plate lunch time staff to divide lunch onto individual plate for child. 	Staff
Lunch time and food preparation	Covid 19 spreads	Adults/children	m	m	<ul style="list-style-type: none"> • All food safety and hygiene standards to be maintained in the kitchen. • All suppliers to adhere to strict hygiene standards. • Hands to be washed by children and adults before and after lunch (and during lunch if children touch their faces, cough, sneeze, etc). • Staff team to have lunch with children. • Adults in each learning space to distribute the food to each child. • Tables to be wiped down with antibacterial spray before and after lunch. 	Staff
Cleaning frequently touched surfaces	Covid 19 remaining on surfaces	Adults and children	m	l	<ul style="list-style-type: none"> • Cleaners have a clear plan of what, when and how they need to clean. • All surfaces, including tables, doors, floors, shelves, chairs, door plates, green buttons, etc need to be frequently cleaned throughout the day with soap and water and antibacterial spray and the cloths are to be disposed of in the yellow bin. • There needs to be adequate cleaning resources in each learning space – cloths, detergent, soap, anti-bacterial spray, gloves, paper towels and tissues – and these need to be topped up as and when needed. • As the virus remains on non-porous surfaces for longer (e.g. metal/glass), these need to be cleaned more often. • It is important that cleaning is always done with a wet soapy cloth (and not a dry one, as this can disperse the virus) and the cloth can then be disposed of. • Cleaners to be on duty throughout the day to clean the frequently touched surfaces often, including cleaning the toilets and sinks. 	Staff/cleaners

Child vomiting	Unwell child could spread virus	Adults/ children	h	m	<ul style="list-style-type: none"> • The sick child should go home at the earliest opportunity. Child with symptoms should be removed from the group and taken to designated area until they can be picked up. Staff member to remain with child at a distance. • Any child who develops a temperature should go home at the earliest opportunity be tested for Covid-19 and isolate at home • Any area contaminated by vomiting should be deep cleaned. • Vomit should be removed using powder – leaving the powder on and using red designated equipment to remove and dispose. • Toys/furniture/etc. that the child has touched should be cleaned as above. • Adults to wear PPE when dealing with the child and the vomit – gloves, apron, mask and possibly eye protection. 	Staff
Emotional and social needs of children/ staff/ families	Increased risk of safeguarding issues	Adults children	m	h	<ul style="list-style-type: none"> • A new Behaviour Regulation policy is in place, staff should become familiar with this and act in accordance with it. • A DSL will be available either in person or on the phone to help staff follow up and respond to any safeguarding concerns that may arise • Staff to continue to be informed of and encouraged to use the local authority free well-being service if needed. • Staff to be able to request ‘check in’ chats with heads of school whenever needed. 	
Catering	C19 passed on	Adult/children	l	l	School kitchens must comply with the guidance for food businesses on coronavirus (COVID-19)	

Disclaimer	Children develop Covid 19		na	na	<ul style="list-style-type: none"> • Parents to sign agreement/disclaimer Updated March 2022: • I understand that as a parent/carer, I need to follow the most up to date guidance with regards to keeping safe, to reduce the risks of transmission of the virus (and other illnesses). • I understand that whilst the school will endeavour to regularly clean the areas used, engage in frequent hand washing, that they are unable to guarantee a virus-free school. • I understand that my child will be washing their hands frequently during the time they are in school and I will ensure they maintain a good standard of hygiene out of school. • I understand that my child will be playing outside in all weathers, in appropriate clothing. There is a much reduced likelihood of transmission outside. • I understand that I must inform the school if my child travels abroad • I understand if my child begins to show symptoms at school, I will ensure there is someone available to collect them within 15 minutes. • I understand if my child tests positive for COVID-19 then I should inform the school and my child will remain at home until well enough to return • I understand the school is not a risk free environment regarding Covid-19 but that all staff have worked hard to reduce the risk as much as possible to keep my child safe. 	
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SIGNED BY: LYNNE COOPER (EXECUTIVE HEAD)

DATE: 7th March, 2022